

(Employer Letterhead)

(Date)

RE: WCC Computer Information Systems Program Career Launch Industry Partner

To Whom It May Concern:

(Employer name) would like to offer this letter of endorsement to Whatcom Community College (WCC) Computer Information Systems program. We have joined WCC as an Industry Partner, to support local efforts to create meaningful work-based learning and invest in our region's workforce pipeline.

Due to our strong need for new Computer Information Systems graduates, (employer name), is committing to hiring (estimated number) second year students for paid internships. Students who participate in both of these work-based learning will be assigned one designated supervisor, to oversee their training experience, help develop specific learning objectives, provide weekly coaching meetings, attend a required site visit, and provide a thorough written evaluation at the end of the experience. We will ensure that students placed with us are trained on, adhere to, federal, state, and local regulations covering the work and the workplace.

(Employer name) has worked closely with Whatcom Community College faculty and program coordinators to provide feedback during the refresh of the Computer Information Systems degree. We are confident that completers of this program will be ready for entry-level jobs. We intend to offer successful graduates, who meet our employment qualifications, interviews and potential employment based on our hiring needs.

We are grateful for Whatcom Community College's efforts to meet our needs. Please feel free to contact me for more information regarding this endorsement or our partnership with Whatcom Community College.

Sincerely,

(Signature)

(Employee Name)

(Employee Email)

(Employee Role)

(Company Name)